



RESOURCE

Updated January 2021

Auto Worksheet®

Name: _____

Typical Weekly Items:

Estimated Miles

Bank	_____
Costco/office supply store	_____
Post Office	_____
Other Expenses:	_____
_____	_____
_____	_____
_____	_____

Total Weekly Miles _____

Multiply by weeks for Annual Miles _____

Annual Items:

of trips

Miles

Continuing Education Courses	_____	_____
Accountant	_____	_____
Attorney	_____	_____
Study Club	_____	_____
Dental lunches/Dinners	_____	_____
Other:		
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

GRAND TOTAL BUSINESS MILES _____

Beg. Odometer _____ End Odometer _____ Total Miles This Year _____

Daily Round Trip Commuting Miles _____ Total Commuting Miles _____
 (Days times daily round trip)

Automobile information

Make _____ Model _____ Year _____ Est. Market Value \$ _____